

**Washburn University  
Meeting of the Faculty Senate  
March 2, 2015  
3:00 PM Kansas Room, Memorial Union**

- I. **Call to Order**
- II. **Approval of Minutes of the Faculty Senate Meeting of February 16, 2015 (pp. 2-4)**
- III. **President's Opening Remarks**
- IV. **Report from the Faculty Representative to the Board of Regents**
- V. **VPAA Update—Dr. Randy Pembroke**
- VI. **Faculty Senate Committee Reports**
  - **Approval of Faculty Affairs Committee Minutes from September 8, 2014 (pp. 5)**
- VII. **University Committee Reports**
  - **Receipt of the Sabbatical Committee minutes from February 9, 2015 (pp. 6)**
  - **Receipt of the Library Committee minutes from February 17, 2015 (pp. 7)**
- VIII. **Old Business**
  - **15-04 Constitutional Amendment 1 (AA Representation) (pp. 8-9)**
  - **15-05 Constitutional Amendment 1 (FA Representation) (pp. 10-11)**
- IX. **New Business:**
  - **15-10 Jazz Studies New Program (pp. 12)**
  - **15-11 Jazz Studies Deletion (pp. 13)**
  - **15-12 BEd in Elementary Ed Change (pp. 14)**
  - **15-13 BA in CIS Change (pp. 15)**
  - **15-14 BA in CIS Forensics New Program (pp. 16)**
  - **15-15 CAS Promotion and Tenure New Language (pp. 17-18)**
  - **15-16 BS in AN Forensics New Program (pp. 19)**
  - **15-17 Educational Studies New Program (pp. 20)**
  - **15-18 New Program in ESOL (pp. 21)**
- X. **Information Items**
- XI. **Discussion Items**
- XII. **Announcements**
- XIII. **Adjournment**

Washburn University  
Meeting of the Faculty Senate  
February 16, 2015  
3:00 PM – Henderson Hall, Room 107

**PRESENT:** Alexander, Ball, Chamberlain, Florea, Francis, Friesen, Kwak, Lunte, Modellmog, Palbicke, Pembrook, Petersen, Russell, Sadikot, Schmidt, Schnoebelen, Smith, Stevens, Stevenson, Sun, Weiner, Wisneski, and Wood\*

**ABSENT:** Berry, Childers, Jackson, Mach, Mapp, McConnell-Farmer, McHenry, Perret, Routsong, Rubenstein, Sanchez, Schbley, Scofield, Sourgens, and Treinen.

\* indicates guest

- XIV. President Ball called the meeting to order at 3:05pm.
- XV. The Minutes of the Faculty Senate Meeting of February 2, 2015 were approved.
- XVI. President's Opening Remarks: Thanks for attending though there isn't much new business; this will help get some items off the agenda since our next meeting will be longer.
- XVII. Report from the Faculty Representative to the Board of Regents:
- Ball and Schmidt attended both meetings on 2/5 (the budget/finance meeting was earlier in the day):
    - Tuition revenues are up a bit but some endowment funding was down a bit (more of an accounting issue). Bids for the new residence hall came in about \$5 million over budget (it was projected at \$23 to \$24 million but came in at \$28-\$29 million). As such they will accept another round of bids in early March. The timeline for this project will be very close. The goal is to open the facility in the fall of 2016. If for some reason it doesn't happen in enough time this spring, the new opening goal will be fall 2017.
    - At the main meeting, academic sabbaticals were approved.
    - Architect selection for the potential small recital hall was also discussed. For the recital hall, the faculty on the committee suggested hiring ACI out of KC, while the Board ended up selecting Schwerdt Design Group in Topeka. Pembrook added that the Board likes to select local companies. He also pointed out that most of the bids were, in fact, good. Pembrook also provided some background on the recital hall, denoting that unless a larger financial gift was received, the hall may have to wait.
- XVIII. VPAA Update—Dr. Randy Pembrook
- The student readership program is for students only. WSGA recently came to him and they are seeking to answer whether or not it's useful. The cost has come down from \$40,000 to \$10,000 by scaling the program back, but the program may not be used in the future. Pembrook asked the senators if we should keep it around? Less than 200 newspapers a day are being used in the program. Some faculty recommended and Pembrook noted that they may look into electronic alternatives. Ball will construct a survey to assess if faculty are using this program in classes.

- On the state rescission of LGBT protection policy change last week: WU employees are not state employees so are unaffected. Washburn policies protect employees in terms of both sexual orientation and gender identity.

**XIX. Faculty Senate Committee Reports**

- The Academic Affairs Committee minutes from November 10, 2014 were approved.

**XX. University Committee Reports**

- The Graduate Council minutes from November 17, 2014 were received.
- The Sabbatical Committee minutes from December 1, 2014 were received.
- The International Education Committee minutes from November 20, 2014 were received.
- The Honors Advisory Board minutes from November 5, 2014 were received.

**XXI. Special Orders:**

- Takrima Sadikot was nominated for the position of Parliamentarian of the Faculty Senate and elected by acclamation.

**XXII. Old Business: NONE**

**XXIII. New Business: NONE**

**XXIV. Information Items: NONE**

**XXV. Discussion Items:**

- Request for feedback regarding certificates in Teaching and Learning (Margaret Wood). Wood noted that C-TEL would like to indicate a badge on the faculty directory for those who have completed the certificate (and showed an example of what this might look like). She wondered about any possible downsides or problems? Russell indicated that he liked it. Modellmog wondered if we would be doing this elsewhere with other programs. Ball thought it would be nice. Pembroke said that Ally training is thinking of doing this same sort of thing, as well. Petersen thought that too many badges could lessen their impact; is there something else to do? Wood showed another option—a drop down list of members that have a badge for each workshop in which a member participated. Wood noted that this will be archived and kept for approximately seven years (similar to the conventional Tenure and Promotion cycle). Petersen wondered about who would or might be using these websites that have this information and to what end; the latter seems more useful for the faculty members while the former system seemed more useful to outside seekers of information about the faculty (prospective students, for instance). Russell noted that it could be useful on the faculty member's homepage or as a physical badge of some kind similar to faculty WTE medallions. Ball said that we could allow the faculty to show the badges they wanted to see so that the webpages wouldn't get cluttered or confusing. Pembroke wondered if the badges under the faculty's name could link to something describing the badges (a way to blend the approaches); Wood said that this would be easy to accomplish. Sun indicated that she liked option one but said it should remain optional; she wondered if the second option didn't seem a bit childish in design (aesthetically-speaking). Petersen wondered if a statement or description of some sort should be made to describe the effort behind the badge for clarification beyond just the image. Wood thanked the senators for their feedback.

- **Is there interest in inviting someone from ITT to discuss recent network crashes? (Linsey Modellmog). Florea noted that he had experienced some software issues. Russell noted that one of the crashes Modellmog mentioned was due to hardware. Ball noted that sometimes logging in on classroom computers is a key issue, as well (Smith agreed). Chamberlain noted she's also having problems logging in to classroom computers—that the process has taken up to ten minutes at times, significantly hampering teaching time. Russell proposed that since there was interest in discussing various ITT issues, perhaps Ball could schedule a meeting and senators could e-mail questions through Ball to the ITT department. Pembroke thought that was a good idea and encouraged Ball to send the request and questions to Floyd Davenport.**

**XXVI. Announcements**

- **Pembroke: regarding the recent Henderson elevator fix. It was not foreseeable and basic maintenance; it was shut down for repair. Pembroke has asked Rich Connell for a contingency plan for communication plan and contingency procedures for when such repairs are necessary in the future. Petersen noted that we may also need a device to help persons bound to wheelchairs get down stairs in the event of an emergency; Pembroke believes that the communication protocol that he has asked for should probably address this.**
- **Pembroke: Farley' Visiting Professor of Ethics selection is ongoing and to please make time for the last two candidates.**

**XXVII. President Ball adjourned the meeting at 4:00pm**

Faculty Affairs Committee Meeting  
September 8<sup>th</sup>, 2014  
Meeting Minutes

Committee members in attendance:

Liviu Florea  
Ross Friesen  
Gabi Lunte  
Linsey Modellmog  
David Rubenstein  
Bassima Schbley  
Mark Smith  
Crystal Stevens  
Craig Treinen

Not in attendance:

Guests:

Floyd Davenport  
Tom Underwood

The meeting was called to order by the Crystal Stevens at 3:30pm

1. Floyd Davenport and Tom Underwood presented informational item related to the Data Management System. Committee discussed having clarity and consistency throughout the policy. Any members with feedback are to send to Crystal Stevens by September 12<sup>th</sup>, 2014. Crystal Stevens will send any feedback to Floyd Davenport
2. Chair of faculty affairs voted on by committee. Crystal Stevens nominated and elected as chair of faculty affairs for the 2014-2015 academic year.
3. Next meeting scheduled for October 13<sup>th</sup>, 2014 at 3:30pm. Crystal Stevens to reserve room and notify committee of location.

Meeting was adjourned at 4:00 p.m.

**Sabbatical Committee Meeting  
February 9, 2015**

Present: Nancy Tate, Caren Dick, Mary Sheldon, Ross Friesen, Dave Provorse, Gary Baker, Glenda Taylor, Karen Camarda (electronically)

**SWEET: 8 Applications Received**

<b>NAME</b>	<b>REQUESTED</b>	<b>AMOUNT APPROVED</b>	<b>Accepted</b>
Bearman, Alan	\$9,600	\$7600	
Beatty, Bob	\$9,800	\$9800	
Bird, Sean	\$4,000	\$4000	
Ding, Xiaoli	\$12,000	\$10000	
Friesen, Ross	\$7000	\$7000	
Paul, John	\$3711	\$3711	
Perret, Marguerite	\$6100	\$6100	
Price, David	\$12,000	\$12000	
Sharp, Janet	\$4400	\$4400	
Sullivan, Courtney	\$6600	\$6600	
Wang, Yeqiang	\$11,970	\$11970	
Winchester, David	\$7,000	\$7000	

**Total Amount Requested:                   \$ 95,512**  
**Total Amount Spent:                         \$ 90,181**

# ***Library Committee Minutes***

***February 17, 2015***

***Room 105***

***4:00 p.m.***

The Library Committee convened in Mabee Library at 4:00 p.m. The following members were present: Sean Bird, Elise Blas, Dr. Ladstaetter, Dr. Margie Miller, Dr. Marda Messay, and Ms. Weiner. Dr. Bearman, Dr. Herbig, and Dr. Watt sent word they would be unable to attend.

Mr. Bird presented an updated Mabee Library/Center for Student Success and Retention organizational chart which indicates that the duties of the Associate Dean of Student Success and Retention have been merged with the duties of the Associate Dean of University Libraries. Additional responsibilities in the Center for Student Success and Retention include Supplemental Instruction, Mentoring, Summer Bridge Program, Academic Misconduct, Probation and Reinstatement and the Center for Prior Learning,

Testing and Adult Learning. Discussion followed.

Mr. Bird reported that Dr. Brendan Fay has accepted a position at Emporia State University. A search committee will be formed soon to hire a librarian to replace him.

Mr. Bird reported that the materials budget for 2014-15 FY had been allocated and that budget cuts and vendor price increases for 2015-16 FY will require a review of electronic resource, and he reiterated the library's "buy-on-demand" strategy that purchases materials for the library "just in time" for the resources to be needed rather than "just in case" the resources are needed.

Meeting Adjourned at 4:43 p.m.

Respectfully submitted

Ginger D. Webber

Administrative Specialist

Annual Report can be found at:

[www.washburn.edu/mabee/about\\_us/AnnualReport2014.pdf](http://www.washburn.edu/mabee/about_us/AnnualReport2014.pdf)

## FACULTY AGENDA ITEM NO 15-04

Date: September 18, 2014

Submitted by: Jennifer Ball, President of Faculty Senate, x1840

SUBJECT: Proposed Faculty Senate Constitutional Amendment

Description: *To make section VI. Committees, E. Academic Affairs, more clear, and to have a contingency plan for representation in the case there are not enough senators from a Major Academic Unit or Mabee Library/CRC.*

Current wording:

VI. E. (second paragraph)

The Academic Affairs Committee shall consist of two (2) Faculty Senate members from each Major Academic Unit other than the School of Law, and the Senate representative of Mabee Library/CRC. Each member will be elected to a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson. Decisions of the Academic Affairs Committee require the affirmative vote of six of the nine members; six members shall constitute a quorum to conduct business. The VPAA or his/her designate will serve as an ex-officio, non-voting member.

Proposed wording:

The Academic Affairs Committee shall consist of two (2) Faculty Senate members from each Major Academic Unit other than the School of Law, and a Senate representative of Mabee Library/CRC. Each member will be elected to a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson. Decisions of the Academic Affairs Committee require the affirmative vote of six of the nine members; six members shall constitute a quorum to conduct business. The VPAA or his/her designee will serve as an ex-officio, non-voting member.

If possible, all faculty members of the Academic Affairs Committee should be senators. However, if a Major Academic Unit has three or fewer senators, or Mabee Library/CRC has only one senator, the Faculty Senate President may ask the relevant unit(s) to elect a non-senator to the Academic Affairs Committee or Faculty Affairs Committee to ensure adequate representation from this (these) unit(s). If appointments of non-senators must be made, the minimum proportion of the faculty members of the Academic Affairs Committee that will be senators is 2/3.



Rationale: This is being recommended because the constitutional requirement that the Academic Affairs and Faculty Affairs Committees each have two representatives from each major academic unit and one from Mabee/CRC becomes impossible if the two committees meet on the same day and time (usually the “off-Senate” Monday afternoons) and there are three or fewer senators from each major academic unit, or only one senator from the Mabee/CRC. (For example, at the present time we have one senator from Mabee, who is on Academic Affairs. This person cannot also attend Faculty Affairs.) This will also ensure senators from smaller units will not become overwhelmed with their senatorial duties.

Financial Implications: *None*

Proposed Effective Date: *Immediate*

Request for Action: *Approval from Faculty Senate, then General Faculty*

Approved by: *Faculty Senate on date*

Attachments No

## FACULTY AGENDA ITEM NO 15-05

Date: September 18, 2014

Submitted by: Jennifer Ball, President of Faculty Senate, x1840

SUBJECT: Proposed Faculty Senate Constitutional Amendment

Description: *To have a contingency plan for representation in the case there are not enough senators from a Major Academic Unit or Mabee Library/CRC to staff the Academic Affairs Committee and the Faculty Affairs Committee*

Current wording:

VI. D. (second paragraph)

Membership of the committee consists of one Faculty Senate member from each Division within the College of Arts and Sciences, one from the School of Business, one from the School of Law, one from the School of Nursing, one from the School of Applied Studies, and one member from the University libraries, each elected for a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson.

Proposed wording:

Membership of the committee consists of one Faculty Senate member from each Division within the College of Arts and Sciences, one from the School of Business, one from the School of Law, one from the School of Nursing, one from the School of Applied Studies, and one member from the University libraries, each elected for a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson. If possible, all faculty members of the Faculty Affairs Committee should be senators. However, if a Major Academic Unit has three or fewer senators, or Mabee Library/CRC has only one senator, the Faculty Senate President may request the relevant unit(s) elect a non-senator to the Academic Affairs Committee or Faculty Affairs Committee to ensure adequate representation from this (these) unit(s). If appointments of non-senators must be made, the minimum proportion of the faculty members of the Faculty Affairs Committee that will be senators is 2/3.

Rationale: This is being recommended because the constitutional representation requirements of the Academic Affairs and Faculty Affairs Committee become impossible to fulfill if the two committees meet on the same day and time (usually the "off-Senate" Monday afternoons) and there are two or fewer

senators from each major academic unit, or only one senator from the School of Law or Mabee/CRC. (For example, at the present time we have one senator from Mabee Library, who is on Academic Affairs. This person cannot also attend Faculty Affairs.) This will also ensure senators from smaller units will not become overwhelmed with their senatorial duties.

Financial Implications: *None*

Proposed Effective Date: *Immediate*

Request for Action: *Approval from Faculty Senate, then General Faculty*

Approved by: *Faculty Senate on date*

Attachments      No

**FACULTY AGENDA ITEM NO 15-10**

Date: 01/30/2015

Submitted by: Ann Marie Snook, Chair, Music Department (Extension: 1522)

SUBJECT: MUSIC CURRICULUM CHANGE-NEW PROGRAM FOR JAZZ STUDIES MINOR

Description: Minor in Jazz Studies (Vocal or Instrumental). The minor in Jazz Studies is a 19 (Vocal) or 20 (Instrumental) credit hour program for the non-music major who is interested in acquiring the basic fundamentals and techniques associated with jazz. Students pursuing the minor must complete the following courses, listed below. In addition, students must pass an audition to be accepted into the program; attend 14 recitals, and complete 6 credit hours of upper division coursework.

Rationale: This minor will replace the current Instrumental Jazz Studies Minor (25 credit hours). The proposed Minor in Jazz Studies requires fewer credit hour requirements (Vocal: 19; Instrumental: 20) and is designed to attract both instrumental and vocal non-music major students.

Financial Implications: None

Proposed Effective Date: 08/15/2015

Request for Action: Approval by AAC and Faculty Senate

Approved by: AAC February 9, 2015

*Faculty Senate on date*

Attachments Yes X      NewProgramForm\_2014-11-21\_11-39-12 Jazz Studies Minor

**FACULTY AGENDA ITEM NO 15-11**

Date: 01/30/2015

Submitted by: Ann Marie Snook, Chair, Music Department (Extension: 1522)

SUBJECT: MUSIC CURRICULUM CHANGE- PROGRAM DELETION FOR JAZZ STUDIES MINOR

Description: Delete Instrumental Jazz Studies Minor in order to replace it with the Minor in Jazz Studies (Vocal or Instrumental). The minor in Jazz Studies (Vocal: 19 hrs or Instrumental: 20 hrs) is designed for the non-music major student who is interested in acquiring the basic fundamentals and techniques associated with jazz.

Rationale: Pending approval, this program is to be replaced with the proposed Minor in Jazz Studies (Vocal or Instrumental).

Financial Implications: None

Proposed Effective Date: August 15, 2015

Request for Action: Approval by AAC and Faculty Senate

Approved by: AAC February 9, 2015

*Faculty Senate on date*

Attachments Yes X      ProgramDeletionForm\_2014-11-21\_11-15-35 Jazz Studies Minor

## FACULTY AGENDA ITEM NO 15-12

Date: 01/30/2015

Submitted by: Donna Lalonde (Michael Rettig is interim Education chair; extension: 1424)

SUBJECT: EDUCATION CURRICULUM CHANGE FOR BACHELOR IN ELEMENTARY EDUCATION

Description: Program change for Bachelor of Education in Elementary Education. The change does not affect the courses. As listed about Pre-admission courses are ED 150, ED 200, and ED 225. Past practice has been to advise the completion of ED 225 prior to admission, this will now be stated as a requirement. We will no longer designate specific general education course work for the computation of the admission GPA rather we will require a minimum of 30 credit hours of college level work. A GPA of 2.75 or higher will be required. The PPST is being replaced by a new test named CORE (Praxis I). There is a state-wide agreement on the cut scores which we will implement. Finally, consistent with the practice at other institutions, students who have a composite ACT score of at least 24 will not be required to take the CORE.

Rationale: The new CAEP standards require we set higher standards for program admission. The demands of the teaching profession are substantial. We want candidates for the professional education program to have sufficient experience so they are able to make informed decisions with regard to committing to this program of study.

Financial Implications: None

Proposed Effective Date: 08/15/2015

Request for Action: Approval by AAC and Faculty Senate

Approved by: AAC February 9, 2015

*Faculty Senate on date*

Attachments Yes X      ProgramChangeForm\_2014-05-07\_12-40-00 Elementary Ed

**FACULTY AGENDA ITEM NO 15-13**

Date: 01/30/2015

Submitted by: Bruce Mechtly, Chair, Computer Information Science Department (Extension: 1160)

SUBJECT: COMPUTER INFORMATION SCIENCE CURRICULUM CHANGE FOR BACHELOR OF ARTS

Description: Modify requirements for Bachelor of Arts in Computer Information Science so that it will be compatible with a new emphasis in Computer Forensics. We are allowing students to take either CM331 Computational Intelligence OR CM332 Data Mining. By offering a choice, we can offer CM332 more regularly as it will be needed in the forensics degree or emphasis.

Rationale: We will introduce a degree or emphasis in Computer Forensics soon and would like compatibility with our existing degrees. We are also dropping the MA123 Pre-Calculus requirement. We don't believe it should be required in our degree.

Financial Implications: None

Proposed Effective Date: 08/15/2015

Request for Action: Approval by AAC and Faculty Senate

Approved by: AAC 2-9-15

*Faculty Senate on date*

Attachments Yes X      ProgramChangeForm\_2014-08-05\_13-17-10 BA in CIS

**FACULTY AGENDA ITEM NO 15-14**

Date: 01/30/2015

Submitted by: Bruce Mechtly, Chair, Computer Information Science (Extension: 1160)

SUBJECT: COMPUTER INFORMATION SCIENCE CURRICULUM CHANGE-NEW PROGRAM-FORENSICS EMPHASIS

Description: Bachelor of Arts in Computer Information Sciences with Emphasis in Digital Forensics based on new partnership with Washburn and the KBI.

Rationale: The new partnership between the KBI and WU has generated new opportunities for collaboration between KBI and WU faculty and students. To further this collaboration we propose a new CIS emphasis in digital forensics. Students will have access to a lab in the new KBI building and will interact with KBI staff frequently. Two new CM courses in digital forensics have also been proposed and are currently in the approval process.

Financial Implications: We can support this program with the facilities we currently have, but it will be much stronger with the purchase of Encase and FTK software packages. Funding for these packages is currently being considered from non-WU sources.

Proposed Effective Date: 08/15/2015

Request for Action: Approval by AAC and Faculty Senate

Approved by: AAC 2-9-15

*Faculty Senate on date*

Attachments Yes X new program CIS forensics emphasis attachment



## FACULTY AGENDA ITEM NO 15-15

Date: 01/30/2015

Submitted by: Laura Stephenson, Dean, College of Arts and Sciences, x1561

SUBJECT: CAS PROMOTION AND TENURE REVISION

Description: Revision to the College of Arts and Sciences promotion and tenure policy.

Rationale: The College revised its tenure and promotion policy for clarification and consistency with the recent changes to the University criteria for tenure and promotion in the Faculty handbook.

Financial Implications: None

Proposed Effective Date: Effective immediately

Proposed Language: Approved by CAS Faculty 1/28/2015

### III. Promotion and Tenure

#### A. The College of Arts and Sciences

##### 1. General Policy

The College of Arts and Sciences of Washburn University wishes to maintain the highest possible standards of teaching, scholarship and **service**; to ensure every faculty member full academic freedom; to render every qualified faculty member secure in his or her profession; and to enable the College of Arts and Sciences to rely on the continuous **employment** of an able faculty. It is, therefore, the policy of the College of Arts and Sciences to provide stability and continuity of employment for the faculty in an atmosphere of academic integrity and mutual confidence.

The basic responsibilities of the College of Arts and Sciences are to preserve, augment, criticize, and transmit knowledge and to encourage creativity. Thus the College of Arts and Sciences should appoint, develop and retain distinguished faculty members with outstanding qualification. Tenure and promotion within the College of Arts and Sciences are consistent with general University policy in emphasizing the importance of teaching, scholarship, and service by its faculty.

Appointment or promotion to the rank of Associate Professor normally requires a record of success in teaching, scholarship, and service. Appointment or promotion to the rank of Professor normally requires outstanding teaching, scholarship, and service.

Promotion and tenure in the College of Arts and Sciences at Washburn University are never automatic. They must be earned.

##### 2. Minimum Requirements for Consideration for Promotion and Tenure

###### a. Education

Granting of tenure and appointment to the rank of Assistant Professor or higher normally requires completion of professional education in most fields marked by the Ph.D. or other recognized terminal degree.

###### b. Experience

Beginning with appointment to the rank of full-time **I**nstructor or a higher rank, the probationary period at Washburn University shall not exceed **six** years. At least **three** of these **six** years must be at

Washburn as a full-time **In**structor or higher rank. Up to three years credit may be granted for full-time **teaching** at **Washburn or** other institutions of higher education.

For promotion to Associate Professor, the candidate must have completed six years of full-time college-level academic experience, the last three of which must have been at the Assistant Professor rank. If the candidate is eligible for promotion during the year of the tenure decision, then one petition and one departmental committee may be used for both. Where a department employs different standards for tenure and for promotion, the relevant set of standards must be met for each. A candidate for Associate Professor whose petition for tenure is denied may not be promoted.

For promotion to Professor, the candidate must have completed ten years of full-time college level academic experience, four of which must have been at the Associate Professor rank.

#### c. Teaching

Effective teachers are essential to the College of Arts and Sciences. The quality of instruction must be judged by its intrinsic purposes: to transmit and preserve knowledge, to encourage critical and creative thought, to foster a lively interest in learning, and to stimulate a continuing commitment to inquiry.

Among the criteria of teaching effectiveness are student perceptions and opinions, the performance of students, and the informed judgment of colleagues.

#### d. Research, Scholarship, and Creative Activities

Scholarly activity is the obligation of all tenure-track members of the faculty of the College of Arts and Sciences. A faculty member's scholarship must be judged by his or her contributions to knowledge through research and publication. It is reflected both in his or her reputation among other scholars and in the performance of his or her students.

Scholarly activities include publication of books, articles and reviews of a scholarly nature and the presentation of professional papers, the directing of productive work by advanced students, the conducting of professional workshops; the receipt of awards and fellowships, memberships on boards and commissions devoted to inquiry, and the judgment of professional colleagues. Scholarship may also be judged by significant achievement in an art related to a faculty member's work, such as musical performance or composition, creative writing, or juried or invitational art exhibits.

#### e. Service

Service to the department, to the College of Arts and Sciences, to the University, to the profession, and/or to the community is the responsibility of each faculty member. Among service activities are active participation in committees, administrative leadership, sponsorship of student organizations, and serving as a representative of the University where professionally appropriate. Community service draws upon professional expertise.

Request for Action: Approval by FAC and Faculty Senate

Approved by: *FAC on date*

*Faculty Senate on date*

Attachments Yes X Final CAS PT Language Approved by CAS Faculty

**FACULTY AGENDA ITEM NO 15-16**

Date: 01/30/2015

Submitted by: Cheryl Childers, Chair, Anthropology Department (Extension: 2103)

SUBJECT: ANTHROPOLOGY CURRICULUM CHANGE-NEW PROGRAM-FORENSICS CONCENTRATION

Description: Creation of a Bachelor of Science in Anthropology (Forensics Concentration) based on the partnership with Washburn and the new KBI building.

Rationale: The partnership between WU and the KBI provides new opportunities for collaboration between WU faculty/students and KBI scientists. As part of this collaboration, we are proposing a new concentration in forensics. As Forensic Anthropology utilizes elements of both physical and applied social sciences, we are proposing a Bachelor of Science degree. The combination of disciplines that are part of this degree will enable students to move into either graduate programs or into the labor force as members of forensics labs or crime investigative teams. Students will have opportunities to interact with KBI scientists as guest lecturers, adjunct faculty, or mentors in internships. Students will also have multiple opportunities for field experiences in developing their understanding and application of forensic analysis. This degree includes a structured minor in Biology to emphasize the breadth of science used by forensic professionals. We are also developing five new courses as part of this degree, and they are currently in the approval process.

Financial Implications: This new degree does have financial implications. We will require at least one new tenure-track faculty member, preferably an anthropologist holding a Ph.D. in Bio-Archaeology, and adjunct faculty with expertise in Biological Anthropology or Archaeology. We also need additional lab supplies; more bone casts; and analysis tools/technology for the anticipated number of students. The new Anthropology spaces (the lab and the outdoor excavation site) will be sufficient for our needs. The pro forma document (attached) lists the anticipated budgetary needs for the next five years. We expect these to be met through a combination of revenues generated by additional credit hours from students majoring in the degree; internal funding sources; and the proposed budget that WU submits to the state legislature each year for these new programs.

Proposed Effective Date: 08/15/2015

Request for Action: Approval by AAC and Faculty Senate

Approved by: AAC 2-9-15

*Faculty Senate on date*

Attachments Yes X      new program AN forensics emphasis attachment

**FACULTY AGENDA ITEM NO 15-17**

Date: 01/30/2015

Submitted by: Donna Lalonde (Michael Rettig is interim chair; Extension: 1424)

SUBJECT: EDUCATION CURRICULUM CHANGE-Masters in Education: Curriculum and Instruction;  
Educational Studies

Description: The Curriculum and Instruction program with an Emphasis in Integrated Studies in Education is designed for educators and others interested in studying education from multiple perspectives. The program provides opportunities to develop an understanding of major issues influencing educational environments through the lenses of a broad range of discipline specific areas of education. Integrated Studies in Education is appropriate for teachers and other school personnel who are not interested in an advanced license, but who would like to focus on the interdisciplinary nature of education at the graduate level. The program is also appropriate for non-educators who wish to understand more about the intricacies of the process of educating in schools today. All degree-seeking students must complete an Action Research project on an educational issue of their choosing, from an interdisciplinary perspective.

Rationale: The graduate program in education currently offers four licensure programs where practicing teachers are able to complete coursework required by the Kansas State Department of Education for a license to practice in a specific area. A masters in Curriculum and Instruction, a non-licensure program for practicing teachers and other professionals, is also offered with emphases in Educational Technology or Literacy. The proposed program offers an additional area of emphasis in Curriculum and Instruction for both practicing educators and other professionals, who wish to study education at the masters level but who are not interested in a teaching license nor the current two specific areas of emphases in Curriculum and Instruction. The new program is designed for those interested in studying education from more integrated and broader perspectives. Graduate education in the Education Department consists of both on campus and online course work. All courses required for the new emphasis will be online, in order to ensure the flexibility needed to accommodate a wider group of potential candidates.

Financial Implications: Adjuncts will be needed to teach courses within the emphasis. The financial impact will be \$1800 for a 3 credit hour course.

Proposed Effective Date: 08/15/2015

Request for Action: Approval by AAC and Faculty Senate

Approved by: *Graduate Council 2-23-15*

*Faculty Senate on date*

Attachments Yes X new program educational studies attachment

**FACULTY AGENDA ITEM NO 15-18**

Date: 2/17/2015

Submitted by: Michael Rettig, Extension: 1424

SUBJECT: EDUCATION CURRICULUM CHANGE- NEW PROGRAM FOR ESOL

Description: The English for Speakers of Other Languages (ESOL) is an add-on licensure program suitable to new and practicing teachers. It is designed to prepare teachers to work with students from diverse backgrounds for whom English is not their first language. This is a P12 licensure program. We currently have 5 emphasis areas for students, the ESOL P -12 option will simply be added to the list.

Rationale: This will be an additional emphasis for students pursuing the Bachelor of Education. The program has been approved by KSDE and will lead to P - 12 ESOL endorsement. The emphasis will also be an option for students in other P - 12 or secondary programs. As is highlighted in Vision 2022, there is a critical need for teachers who are prepared to work with students for whom English is not the first language so this program will address this need. It will benefit our community and our students who will be more compelling candidates for positions.

Financial Implications: Adjuncts will be needed to teach courses in this emphasis. One adjunct needed for a 3 credit hour course will have a cost of \$1800.

Proposed Effective Date: 08/15/2015

Request for Action: Approval by AAC and General Faculty

Approved by: AAC on 2-23-15

*Faculty Senate on date*

Attachments Yes X